

# Hollard Discretionary Savings Products

## Withdrawal Form



### 1. Important Information

- 1.1 This instruction form is applicable to the following products:**
- a) Hollard Investment Plan
  - b) Hollard Savings Plan
- 1.2** Hollard Investments is a division of Hollard Life Assurance Company Limited and Hollard Investment Managers.
- 1.3** Hollard cares about your privacy. In order to provide you with our service, we and our service provider have to process the personal information you provide us with by completing this form. We will treat this information with caution and we have put reasonable security measures in place to protect it.
- 1.4** Premier Product Solutions (Pty) Ltd ('The Administrator') is the administrator of this investment.
- 1.5** Protected Nominees (Pty) Ltd is an independent company approved by the Financial Services Conduct Authority that holds assets for the investor's exclusive benefit.
- 1.6** This withdrawal instruction will only be processed when all investment requirements are met and all required documents are received.
- 1.7** Any Annual Administration Fees, Financial Advisor Annual Fees and Portfolio Management Fees owed will be deducted from the Investment Account before a full withdrawal is paid out.
- 1.8** Should you wish to change an existing monthly debit order or regular withdrawal instruction, please complete the Change of Details Instruction form is available at [www.hollard.co.za](http://www.hollard.co.za).
- 1.9** No monies or portion thereof may be withdrawn if the monies in respect of investments and monthly debit orders have not been cleared. To allow for bank clearance, investments made via recurring debit order can only be withdrawn after 45 days and those made by deposit after 10 days.
- 1.10** Should there be a security cession on this investment, a written request to reduce/cancel the security cession must accompany this request.
- 1.11** The withdrawal may be subject to Capital Gains Tax (CGT).
- 1.12** All documents can be sent via email to [customercare@hollardinvestments.co.za](mailto:customercare@hollardinvestments.co.za) or faxed to +27(0)11 351 3816.
- 1.13** The daily cut-off for receipt of instructions is **14h00**.
- 1.14** Any instructions received on a public holiday or over a weekend will be processed at the next available working day.
- 1.15** Third party payments will not be made. Bank account details for payment of the withdrawal proceeds must be in the name of the Investor.
- 1.16** **Please note:** Hollard Investments will only accept an instruction that has been signed by the investor/authorised person using either a physical "wet" signature or an electronic signature (that has an associated signing audit trail).

## 2. Document Checklist



<input type="checkbox"/>	Completed withdrawal form.
<input type="checkbox"/>	Proof of banking details (cancelled cheque or bank statement not older than 3 months) if not previously provided.
<input type="checkbox"/>	Updated Customer Due Diligence (CDD)/FICA documents as per the CDD/FICA requirements list available on the Hollard website <a href="http://www.hollard.co.za">www.hollard.co.za</a>

## 3. Investor Details



<b>3.1</b>	Investor Name:			
	Investment Number:			
	<b>Contact Details:</b>			
	Telephone:		Mobile:	
	Email:			
	Please indicate if these are new contact details?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

## 4. Withdrawal Details

<b>4.1</b>	Is this a full withdrawal? <input type="checkbox"/> Yes																					
<b>4.2</b>	Do you want to cancel your recurring debit order? <input type="checkbox"/> Yes (Notice must be 10 days prior scheduled debit date)																					
<b>4.3</b>	<p><b>Investment Portfolio Details:</b></p> <p>a. In the case of a partial withdrawal please complete the below table. Please insert either a rand amount or percentage.</p> <p>b. Please note: Should you request to withdraw an amount in excess of 90% of the rand value of your investment portfolio, a percentage of units withdrawal will be processed equivalent to the rand amount requested. For example if the withdrawal rand amount equates to 92% of your investment portfolio, 92% of the unit balance will be withdrawn. In these instances, depending on the confirmed unit price for the investment portfolio/s the withdrawal amount may be greater or smaller than was originally requested.</p> <table border="1"> <thead> <tr> <th>Investment Portfolio Name</th> <th>Rand Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td></td> <td>R</td> <td>%</td> </tr> <tr> <td></td> <td>R</td> <td>%</td> </tr> <tr> <td></td> <td>R</td> <td>%</td> </tr> <tr> <td></td> <td>R</td> <td>%</td> </tr> <tr> <td></td> <td>R</td> <td>%</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td>R</td> <td></td> </tr> </tbody> </table>	Investment Portfolio Name	Rand Amount	Percentage		R	%		R	%		R	%		R	%		R	%	<b>Total</b>	R	
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Premier Product Solutions (Pty) Ltd (Reg. No.2021/848795/07) is an authorised Financial Services Provider, FSP No. 52376. Suite 206, Strauss Daly Building, 41 Richfond Circle, Ridgeside Office Park, Umhlanga, Kwazulu Natal Tel: +27 (0)12 945 9002 Email: [info@premierfin.co.za](mailto:info@premierfin.co.za).

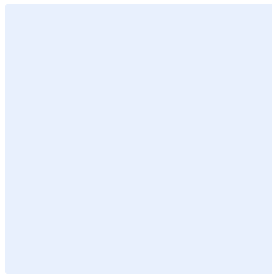
Hollard Life Assurance Company Limited (Reg. No.1993/001405/06) a licensed life insurer FSP No.17697, and Hollard Investment Managers (Pty) Ltd (Reg. No.1997/001696/07), FSP No.32521 are authorised Financial Services Providers. 22 Oxford Road, Parktown, Johannesburg, 2193, Tel: 0860 202 202, Fax: +27 (0)11 351 3816, Email: [customercare@hollardinvestments.co.za](mailto:customercare@hollardinvestments.co.za)

## 5. Investor Bank Account Details

<b>Please complete this section only if the banking details specified on your original investment application have changed.</b>					
5.1	Payments to third party bank accounts are not allowed. Payment will only be made to a bank account in your name.				
5.2	No payments will be made to offshore bank accounts, credit cards or market linked accounts.				
5.3	<b>New Banking Details:</b>				
	Account Holder:				
	Bank Name:		Branch Name:		
	Account Number:		Code:		
	Account Type:	<input type="checkbox"/> Savings	<input type="checkbox"/> Cheque/Current	<input type="checkbox"/> Transmission	<input type="checkbox"/> Other

Account Holder

Signature:



Date:

\_\_\_\_\_

## 6. Investor Declaration

6.1	I confirm that all information provided in this form is correct.
6.2	I authorise the payment of the proceeds as per the instruction and applicable legislation.
6.3	I have not received advice from Hollard Investments in respect of this instruction.
6.4	I have read and understood the respective product Information Document. This is available from your Financial Services Provider, the Hollard Investments Client Service Centre or on our website at <a href="http://www.hollard.co.za">www.hollard.co.za</a> .

Signed at

on this

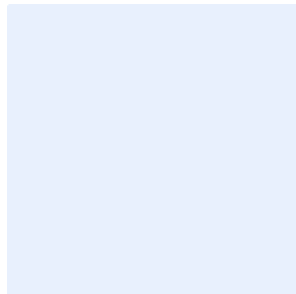
day of

\_\_\_\_\_ (Place)

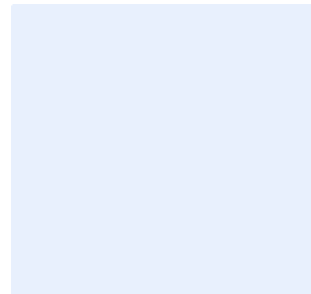
\_\_\_\_\_ (Day)

\_\_\_\_\_ (Month & Year)

Signature:



Signature:



Official Capacity:

\_\_\_\_\_

Official Capacity:

\_\_\_\_\_

**\* If the applicant is under the age of 18, this signature must be that of the Person Acting on Behalf of the Investor.**

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