

Claims Addendum for Juristic Entities

This form is to accompany any **claim** on a Hollard Life policy, where the policyholder or beneficiary is not a natural person. Please take note of additional documentation needed to be submitted with this form.

Entity

Registered Company ☐ Unlisted Company ☐ "Private Company" ☐ CC ☐ Trust ☐ Registered NGO ☐
Unregistered NGO ☐ Partnership ☐ Informal Company ☐ Listed Company ☐ Sole Proprietor ☐

Entity Details

Registered name of entity
Trading name of entity, if different to the registered name
Registration no./Trust no.
Relationship to the Insured
Contact no. Cell no. Email address
Country of residence (if foreign company, country of registration)
Postal address
Physical address
Registered address
Industry sector
SARS Tax Number
VAT Number (if applicable)
Foreign Tax Number

Founder of the Trust (complete for each founding member)

Title Name Surname
ID/Passport no. Source of Wealth
Occupation Industry Sector
Physical address
Contact no. Cell no.

Title Name Surname
ID/Passport no. Source of Wealth
Occupation Industry Sector
Physical address
Contact no. Cell no.

Title Name Surname
ID/Passport no. Source of Wealth
Occupation Industry Sector
Physical address
Contact no. Cell no.

Title Name Surname
ID/Passport no. Source of Wealth
Occupation Industry Sector
Physical address
Contact no. Cell no.

Title Name Surname
ID/Passport no. Source of Wealth
Occupation Industry Sector
Physical address
Contact no. Cell no.

Shareholder Details, where shareholding is greater than 5%

Title Name Surname
ID/Passport no. % Shareholding
Source of Wealth Occupation Industry Sector
Physical address
Contact no. Cell no.

Title Name Surname
ID/Passport no. % Shareholding
Source of Wealth Occupation Industry Sector
Physical address
Contact no. Cell no.

Title Name Surname
ID/Passport no. % Shareholding
Source of Wealth Occupation Industry Sector
Physical address
Contact no. Cell no.

Title		Name		Surname	
ID/Passport no.		Source of Wealth			
Occupation		Industry Sector			
Physical address					
Contact no.		Cell no.			

General Disclosures

Protection of Personal Information Act (POPIA)

Hollard cares about your privacy. In order to provide you with our service, we and our service providers have to process the personal information you provide us with by completing this form. We will treat this information with caution and we have put reasonable security measures in place to protect it.

Financial Intelligence Centre Amendment Act (FICAA)

In accordance with applicable anti-money laundering laws in South Africa, we are required to obtain specific information and evidence to verify your identity (and in many cases the identities of related persons, such as, but not limited to, directors, beneficial owners and persons instructing us on your behalf (where applicable)) when applying for cover and on an on-going basis. If we ask you for information or documents (including originals or certified copies) you must provide them to us as soon as possible. If we do not receive adequate information and evidence within a reasonable time of our request, we may be unable to provide you with cover or may cancel the policy in accordance with applicable law.

I declare that the information supplied to be true and correct during the claim process.

If the information is incomplete or incorrect, we may cancel your policy from the date that you gave us incorrect information and you may lose your right to claim as well as premiums paid. You must give us any important information that we need.

Signed at:

Date Signed:

Signature

Supporting documents

Partnerships

(Please attach copies of the documents listed below)

Partnership Agreement incl % interest in the partnership
Certificate of Incorporation Document
Proof of Business Address
Letter of Authority for Authorised Signatory
Copy of ID and Proof of Address for each Partner

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Informal Incorporated Entities

(Please attach copies of the documents listed below)

Resolution Document/Constitution Document/Founding Document
Proof of Business Address
Letter of Authority for Authorised Signatory
Copy of ID and Proof of Address for each Member and Authorised Individual (CEO; CFO; COO; MD)

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Close Corporations

(Please attach copies of the documents listed below)

Certificate of Incorporation
Resolution Letter/Letter of Authority for Authorised Signatory
Proof of Business Address
Copy of ID and Proof of Address for each Member

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Registered Company/Unlisted Company or "Private Company"

(Please attach copies of the documents listed below)

Certificate of Incorporation
Proof of Business Address
Letter of Authority for Authorised Signatory
Company Share Register/Corporate Organogram/Certificate of Registration
Copy of ID and Proof of Address for each Director

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Listed Companies

(Please attach copies of the documents listed below)

Evidence of Public Listing on JSE
Copy of ID and Proof of Address for each Director

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Unregistered NGO's

(Please attach copies of the documents listed below)

Company Resolution Document/Constitution/Founding Document
Letter of Authority for Authorised Signatory
Proof of Business Address
Confirmation of Non-profit Status or Authority
Authorised signatory of Bank account
Authorised representative letter of authority
Copy of ID and Proof of Address for each Member

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Registered NGO's

(Please attach copies of the documents listed below)

Certificate of Incorporation
Proof of Business Address
Letter of Authority for Authorised Signatory
Confirmation of Non-profit Status or Authority
Copy of ID and Proof of Address of each Member

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Trusts

(Please attach copies of the documents listed below)

The Trust Deed (indicating Trust Name, Trading Name, Registration Number, Registered Address)
Letter of Authority for Authorised Signatory (or founding document)
Copy of ID and Proof of Address of each Trustee

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